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**Submission   
Instructions**

Completed forms must not exceed three pages, excluding cover and references, and are to be submitted electronically to the applicant’s CARTEEH University Lead or their designated representative in accordance with deadlines and other requirements specific to your institution. Please see CARTEEH’s [RFP Page](https://www.carteeh.org/research/call-for-problem-statements/) for further information.

Principal Investigators of projects chosen for further consideration will be invited to submit a detailed work plan and budget.

**Problem Statement Form**

## Proposed Project Title

Provide descriptive title

## Problem Statement

Provide a concise description of the proposed research project, including a statement of the problem to be solved or the research needed. Establish a case for the proposed project based on the literature and existing gaps in knowledge. Explain how the project addresses the priorities listed in the RFP.

## Research Objectives and Plan

Provide a statement of the specific research objectives and the envisioned final results. Define the specific tasks, expected outcomes, and methods of investigation.

## Student Involvement and Workforce Development

Describe how this project will contribute to student development and education, and workforce development for the transportation sector.

## Stakeholder Engagement and Technology Transfer

Describe how this project will engage stakeholders, including pursuit of commercialization and licensing opportunities. For example, what new or improved processes, practices, technologies, etc. will result from this activity, and how will they create changes to the transportation system.

## Project Duration

Provide the anticipated period of performance. The recommended project duration is 12–18 months.

## Cost Estimate

How much is this project estimated to cost, including indirect costs? Will any cost sharing be provided, or are there any opportunities for leveraging other resources or data?

## Research Team Member Information

Provide the following information about the Principal Investigator:

* Name
* CARTEEH consortium member affiliation
* Department or center
* Email and phone number

Please also identify other key research team members and their affiliations.

## References

References are optional and do not count toward the 3-page limit.